

LYMES' SENIOR CENTER BOARD OF DIRECTOR'S MEETING

MINUTES

November 21, 2016

PRESENT: Sue Campbell, Jeri Baker, Diane Blackwell, Nancy Campbell, Ann Griffith, Doris Johnson, Stephanie Lyon-Gould, Diana Seckla, Gary Weed, Ruth Young. Mary Miles

ABSENT: Dorothy McAndrew, Johnny Cody

CALL TO ORDER: Sue Campbell

SECRETARY'S REPORT: Accepted as submitted by Ruth Young and Gary Weed seconding.

TREASURER'S REPORT: Accepted as submitted by Jeri Baker and Diana Seckla seconding.

COMMITTEE REPORTS:

Special events: Stephanie Lyon

Two concerts have been scheduled, the Cartells and the Covettes Doo Wop Revue.

Director's report and Notes: Stephanie Lyon

The ***Veteran's Luncheon*** was covered by the Lyme Times. A special Thank You to all who helped out with the ***Thanksgiving Luncheon***.

Joanie Bonvicin is helping with the office and is fantastic. She is able to cover when Stephanie is out of the building.

Jean Corarro is the new kitchen manager until Lisa Campbell returns.

The town office has decided that they are responsible for payment of the ***Recording Secretary*** for Senior Center Board Meetings. Her compensation is \$75 per meeting and \$17 per hour for transcribing and forwarding to members.

Liz Frankel is leading the Meals on Wheels Christmas initiative.

Big Y is donating 10-12 \$25.00 ***gift certificates*** to the Senior Center to be distributed to needy Seniors. Stephanie is reaching out to The Vets, Social Services, etc. for suggestions of need and to make sure duplication does not occur with other giving organizations. In addition to the gift certificates, Stephanie would like to add a care package which would consist of the gift certificate, information about the Senior Center and consumable food items such as peanut butter, cereal, etc. Jeri Baker said it was a great idea especially considering the colder weather. Discussion ensued about what other organizations used to do and what is now in place. The Youth Services donations serve needy families and the Senior

Center gifts benefit mostly single seniors who would not receive donations from the Youth Services. Diane Blackwell made a recommendation, and Gary Weed seconded, a motion that \$200 to be used for the **Senior Care Packages** to accompany the gift cards . Stephanie would like volunteers to help with the the Gift Packages.

The **heavy tables** have a new home at the School System. The Senior Center will purchase new lighter tables in due time. But will still have access to the tables at Rogers Lake.

Johnny Cody had a new program idea "**What to do Before the Ambulance arrives.**" Diane and Doug, EMT and EMSI instructors from town have volunteered their time on January 11th to teach this class.

Toys for Tots was a great success. Ruth thanked everyone for contributing to a really full box.

Stephanie Lyon is taking her **vacation** the last week in December from 12/26 - 1-2/17. She will work out the opening and closing of the building before she leaves.

Use of Building: Mary Miles

Over 1000 people used the building for the month. The space is utilized most of the time it is open. 882 people signed in.

OLD BUSINESS:

Update on Memorial Bricks: Diane Blackwell

The Memorial Garden is completed for the season. The engraved bricks are down. The Garden includes a total of 210 bricks designed so they can be removed to be engraved and put back. A piece of granite was placed to connect the garden with the Place of Friendship. The flowers and shrubs should be planted in the Spring prior to the official dedication. The total budget will come in at \$3000 completed. Phil Wood Muller has been very dedicated to this job and the Senior Center should send him a thank you. Diane Blackwell will draft a letter, Stephanie will type up on letterhead and Sue Campbell and Stephanie Lyon will sign it.

Update on Coffee Bar: Diane Blackwell

We have received a price from Lowe's and are now getting a quote from Ring's End as everything will be cut and delivered and perhaps installed. Diane will contact Vi Gerber's daughter this week to make sure they are still interested.

Update on Calendar 2016-2017: Jeri Baker

There are several upcoming events where Stephanie needs help especially the Christmas luncheon on Dec. 21st. Stephanie said there will probably be fewer than 100 attendees so everyone can remain in their seats between the luncheon and entertainment.

Update on Protocol: Jeri Baker

Tom Henwick from FOI, Freedom of Information, will come as a guest speaker to the December 19th Board meeting at the Senior Center. Bonnie Reemsnyder has scheduled additional people to come for his talk.

Update on new tables: Stephanie Lyon

There is no rush on the new tables. Even after we purchase them, we will still need to use the tables from Roger's Lake for special events.

NEW BUSINESS:

Update on Lisa:

Lisa came in on Friday November 19 and directed the kitchen staff for the Thanksgiving Luncheon and had everyone served in approximately 10 minutes. She receives \$100 for each big meal she directs. Jeri Baker motioned that Lisa be compensated \$100 for the Christmas Luncheon and also be given a \$100 Christmas bonus. Gary Weed seconded.

Other New Business:

January Meeting will be on January 9th and the February meeting will be on the 13th. Weather closures are listed on Channel 3 (if schools are closed, the Senior Center is closed).

Art Room: Diane Blackwell

Diane suggested a hanging system for the art room of cork strips or Homosat board. Next year the wall will be painted and with a new hanging system there will not be tape, tacks or staples disfiguring the walls. Diane is getting a price on cork strips and Jeri Baker will get a price on 4x8 H Board sheets from Beard. Diane motioned the Board to approve \$50.00 for the new system. Gary Weed seconded.

Meeting Adjourned – 2:00. Jeri Baker motioned and Gary Weed seconded. Next meeting December 19, 2016 at 1:00 will have a guest speaker.

Respectfully submitted,

Paula Emery

Recording Secretary

